


# DEPARTMENT OF TRANSPORTATION STATE OF GEORGIA

## INTERDEPARTMENT CORRESPONDENCE

OFFICE Atlanta DATE March 1, 2010

FROM  James B. Buchan, P.E., Director of Engineering

TO See Distribution

**SUBJECT Interim Release of Plan Presentation Guide (Dated March 1, 2010)**

The Plan Presentation Guide (PPG) has been revised and is now available for your use with a new release date of March 1, 2010. This release is considered an "interim" release due to the Electronic Data Guidelines (EDG) not being released as well. This release of the PPG is mainly driven by the implementation of the *Transport Cost Estimation System (CES)* and to comply with updated requirements as noted below. A major release of the PPG and EDG will be forthcoming by the end of this Fiscal Year.

The following revisions have been made to this version of the PPG:

- 1) Effective July 1, 2010, all projects must be submitted with pay items and quantities entered through CES. Therefore, in order to comply with this requirement, Section 9 – Detail Estimate Sheet has been removed from the PPG and Section 6 – Summary of Quantities has been updated. Additionally, other sections of the PPG have been updated that reference the requirement of a Detail Estimate sheet. If special circumstances exist in which the Detail Estimate sheet will be included in the plans, please refer to the January 5, 2009 version of the PPG for requirements relating to the Detail Estimate sheet.
- 2) The Right-of-Way Plans Section (Chapter 3) was revised in order to combine the previous information in the PPG with the RW Checklist so the information is only in one place now, the current release of the PPG. Additionally, to begin preparing for the upcoming transition to Drawing Numbers, the RW Section in the PPG and on the plans is now Section 60. Sheet cells will be updated and provided at a later date to reflect the Drawing Number on the RW Plan sheets. Therefore, until the cells have been updated, it is appropriate to submit RW Plans without the Drawing Numbers on the sheets.
- 3) A "Revision Requested By" block was added as a required item on ESPCP Cover Sheet (Section 50). Until the cell can be revised, the Project Manager will be responsible for adding the new required item to the sheet.
- 4) Revisions were made to Sections 21 (Drainage Area Map) and 53 (ESPCP Drainage Area Map).

The same compliance requirements apply to this version of the PPG as applied to all previous releases, such that, all projects submitted as preliminary plans, right-of-way plans, and final plans shall comply with the current release of the PPG dated March 1, 2010. No Supplemental Agreements with Consultants will be considered for plan revisions unless they comply with the current release of the PPG dated March 1, 2010.

The newest version of the PPG is available from the R.O.A.D.S. web page (<http://www.dot.ga.gov/doingbusiness/PoliciesManuals/roads/Pages/default.aspx>) under the *Plan Presentation Committee* section. If you have any questions or issues, please send them to the Plan Presentation Committee through email at [PPC@dot.ga.gov](mailto:PPC@dot.ga.gov). Please insure that all personnel on your staff are aware of this updated release.

JBB:BAS:GDW

**Distribution:**

Gerald Ross, Deputy Commissioner/Chief Engineer  
Mike Thomas, Director of Local Grants and Field Services  
Keith Golden, Director of Permits & Operations  
Thomas Howell, Director of Construction  
Todd McDuffie, Acting District Engineer (District 1)  
Tony Collins, District Engineer (District 2)  
David Millen, District Engineer (District 3)  
Joe Sheffield, District Engineer (District 4)  
Glenn Durrence, District Engineer (District 5)  
Kent Sager, District Engineer (District 6)  
Bryant Poole, District Engineer (District 7)  
Ron Wishon, Engineering Services  
Brent A. Story, State Design Policy Engineer  
Bobby Hilliard, Office of Program Delivery  
Darryl VanMeter, Office of Innovative Program Delivery  
Jeff Baker, Office of Utilities  
Randall Lee Hart, State Construction Engineer  
David Hoge, Office of Bidding Administration  
Phil Copeland, Office of Right of Way  
Russell McMurry, Office of Roadway Design  
Paul Liles, Office of Bridge Design